

THE HIGH COURT OF MANIPUR AT IMPHAL

ADVERTISEMENT *Imphal, the 17th December, 2015*

No. HCM/A-73/2015-Estt./15 & 76 The High Court of Manipur invites Online Recruitment Applications (ORA*) for recruitment by selection to the following posts:

IMPORTANT DATES:

Starting date for submission of Online application	28 th December, 2015 (11:00 a.m.)
Closing date for submission of Online application	8 th January, 2016 (11:00 p.m.)
Date of Preliminary Examination	30 th January, 2016

A. System Analyst (Gazetted)

- (a) Pay Scale : Rs. 12,000-40,000, Grade Pay: Rs. 5,900/- per month and other allowances
- (b) Vacancy : 1 (one) Unreserved

B. Computer Programmer (Gazetted)

- (a) Pay Scale : Rs. 8,000-35,000, Grade Pay: Rs. 5,100/- per month and other allowances
- (b) Vacancy : 1 (one) Unreserved

C. Essential Educational Qualification

(a) System Analyst: MCA with 2 years experience or BE/B.Tech. (Computer Science) with 2 years experience or M.Sc., PGDCA with 3 years experience or M.Tech. (Computer Science)

(b) Computer Programmer: MCA or B.E. / B.Tech. (Computer Science) or B.E. / B.Tech. (any branch) with 1 year experience in computer programming or M.Sc, with DCA or M.Sc with 1 year experience in programming. Preference will be given to those having sound knowledge and sufficient experience in court related works using software developments tools like ORACLE, SQL Server, Visual Basic, Java, Asp, Crystal Report, including network and database administration.

D. Nationality : A candidate must be a citizen of India

E. Age Limit : Not exceeding 38 years as on the last date of form submission i.e. 8th January, 2016; relaxable by 5 years in case of SC/ST and 3 years in case of OBC candidates.

F. Examination fees

a. For System Analyst: Rs.1000 /- only for Unreserved and OBC and Rs.800/- only for SC/ST

For Computer Programmer: Rs.900 /- only for Unreserved and OBC and Rs. 700/- only for SC/ST

b. Candidates desiring to compete in more than one post shall be required to apply separately.

c. Fees once paid shall not be refunded in any circumstances.

G. How to Apply:

Things to be kept ready before Online Form Submission:

1. Your own valid E-mail ID.

- b. Scan copy of **Recent Colour Passport Photograph with white background.**
(Size – 10 – 20 KB. Dimension 4.5 cm x 3.5 cm)
- c. Scan copy of your **Signature.**
(Size – 5-10 KB. Dimension 5 cm x 3 cm)
- d. **Date of Issue for No Objection Certificate** issued by concerned authority, if applicable (for Government employee only)

Application form must be submitted only through ONLINE mode in the procedure given below:

- a) Go to the official website of High Court of Manipur (<http://hcmimphal.nic.in/>) and go to the link “**Apply here for the post of System Analyst and Programmer**”
- b) Click on the link “**New User Registration**”
- c) Type in your valid **E-mail ID, Contact Number, Gender and Password.**
- d) Please make sure that you are using your own **E-mail ID and Contact Number.**
- e) A Verification Code will be sent to your E-mail ID for verification. (If an email containing the verification code is not received within 30 minutes after submission. Please contact our **IT Helpdesk at (0385-2416528)**)
- f) Once you type in the verification code, you are registered for **Online Form Submission.**
- g) Sign in using your registered **E-mail ID and Password.**
- h) Type in all the necessary information.
- i) Click on the “**Save**” button after filling up all the necessary information.
- j) Click on the “**Preview**” button to check if all the details you have entered are correct or not
- k) Click on the “**Submit**” button only after making sure that the details you have entered are correct. (Once submitted no further changes will be entertained).
- l) After the submission you will be guided to the online payment gateway for ONLINE PAYMENT of examination fees. [(**System Analyst: - Rs. 1000/- for UR and OBC, Rs.800/- for ST/SC**), (**Programmer: - Rs. 900/ for UR and OBC, Rs. 700 for ST/SC**)].
- m) Please **DO NOT** close or refresh the web page while the online payment is under process. The payment processing system may take a little longer time in reflecting the correct “**Payment Status**” in your Job Application Dashboard depending on the speed and performance of internet service you are using. Therefore, we request to be little more patience while the status of your payment is being updated.
- n) Please keep checking your Bank Account balance statement and also please refrain from making a duplicate online payment.
- o) When the online payment is successful, click on “**Generate Acknowledgement**” to print a copy of the acknowledgement slip for your future reference.
- p) A “**link of the acknowledgement**” will also be sent to your registered E-mail ID (for your future reference)
- q) The Date of issuance of “**Admit Card**” will be notified later on **the High Court of Manipur Official Website.**

**** For any queries, regarding the online form submission and online payment of examination fees Contact @ CloudZack Tech Solutions, RIMS Road, Imphal – 795001 (Phone No.: 0385-**

H. SELECTION PROCEDURE:

(a) Preliminary Examination (Screening Test):

The Preliminary Examination (Screening Test), will be conducted at Imphal at the Centres (to be decided by the High Court), will be of 100 Marks, with 2 Hours duration, consisting of Multiple Choice Questions (MCQs) each of 1 mark with Negative Marking of 0.33 Mark for each Wrong/Multiple Answer. The Syllabus for the Preliminary Examination shall be as under:-

- (i) Information Technology / Computer related Topics
- (ii) English Language
- (iii) General Knowledge
- (iv) Numerical & Mental Ability
- (v) Analytical & Reasoning Skills

However, the Marks obtained in the Preliminary Examination, shall not be taken into consideration, for preparing the Final Merit List of the Candidates.

(b) The language of Question Paper of Preliminary Examination shall be English.

(c) The Candidates shall download their respective Call-letters, from the Websites above mentioned, during the preceding one week of the Preliminary Examination.

(d) Preliminary Examination Paper (Objective Type) shall be evaluated as per entries made on OMR Sheet to be assessed on Computer. As the evaluation is done on the Computer by Scanning, thereby eliminating manual evaluation, rechecking of OMR sheets, subsequent to Preliminary Examination (Screening Test), shall not be entertained by the High Court.

(e) The candidates securing minimum 50% Marks, in the Preliminary Examination (Screening Test), shall be eligible for being called for **Computer Aided Test (Test Date to be notified later)** of 100 Marks on the basis of the following Syllabus :

- (i) Programming (JAVA/JSP)
- (ii) Programming (PHP with MySQL)
- (iii) Programming (Visual Basic)
- (iv) Configuring the networking components.
- (v) Trouble Shooting on Operating System of Linux (Suse, Ubuntu)
- (vi) Trouble Shooting on Operating System of Windows

(f) Candidates securing 50% or more Marks in Computer Aided Test shall be eligible to be called for the Viva-voce Test (Oral Interview).

(g) In case large number of Candidates, qualify in the Preliminary Examination (Screening Test) / Computer Aided Test, it will be open for the High Court to restrict the number of Candidates as deemed necessary, according to Merit.

(h) Viva voce Test : (Test Date to be notified later)

(i) The candidates will be able to download their Interview Call-letters, from the Websites abovementioned, during the preceding one week of the Viva-voce Test.

(ii) Viva-voce Test shall be of 50 Marks.

(iii) Education Qualification, Technical Expertise, General Knowledge & Knowledge of Spoken English of a candidate shall be given weightage at the Viva-voce Test (Oral Interview).

(iv) For being eligible to be included in the Select Lists, the candidate shall have to obtain a minimum of 40% Marks in the Viva-voce Test.

(v) The Select Lists will be prepared on the basis of aggregate marks obtained by the Candidates in the Computer Aided Test & the Viva-voce Test.

(I) Important Instructions to candidates

1. The High Court of Manipur will be holding a competitive examination for the recruitment to the post of System Analyst and Programmer to be posted at the High Court of Manipur.
2. Candidates in their own interest are advised to go through the detailed instructions contained in this advertisement which is also available on the website <http://hcmimphal.nic.in/>.
3. Candidates seeking for reservation benefits for SC/ST/OBC must ensure that they are entitled to such reservation as per eligibility prescribed in the Notice. They should also be in possession of the required certificates in support of their claim as stipulated in this advertisement. OBC candidates should ensure that they are in possession of valid OBC certificate.
4. Applicants are advised to go through the steps in "How to apply" (All steps are mandatory) and fill up their application form correctly, properly and completely otherwise their application will not be accepted.
5. The date of issue of admits card will be notified later.
6. Candidates must carry a valid identity proof in original such as Driving licence, Voter ID card, Identity Card issued by University/ College, Income Tax PAN Card to the examination centre, failing which they shall not be allowed to appear for the examination.
7. Mobile Phone and Accessories and Other electronic gadgets are banned within the premises of the examination centres. Possession of such equipments whether in use or in switch off mode, during the examination will be considered as use of unfair means. Candidates of such candidates will be cancelled.

Sd/-
(Golmei Gaiphulshillu)
REGISTRAR
HIGH COURT OF MANIPUR

No. HCM/A-73/2015-Estt./1587-72

Imphal, the 17th December, 2015

Copy to:

1. The Secretary (Law), Government of Manipur.
2. The Director of Information & Public Relations, Government of Manipur.
- For wide publicity.
- ✓ 3. The Central Project Coordinator (CPC), High Court of Manipur
- He is requested to upload the advertisement in the official website.
4. The Director, Doordarshan Kendra Imphal.
- For wide announcement.
5. The News Editor, ISTV, Imphal.
- For wide announcement.
6. The News Editor, Impact TV, Imphal.
- For wide announcement.
7. Notice Board Guard File/Concerned File.

(Golmei Gaiphulshillu)
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